



Gi Specialists of Clarksville
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**We have an interactive online portal designed specifically for you, our valued patient.
Take an active role in your healthcare.**

WITH THE PORTAL YOU CAN...

- * Request appointments
- * Check your results
- * Send a message to our practice
- * Update your demographic information
- * Log on 24/7 access from anywhere

TO REGISTER...

1. You will receive an invitation email from our practice with a link and unique ID that will take you through the registration process.
2. Click on the link in the invitation email to create a unique user ID and password.
3. Once registered, complete your medical, family and social history.
4. Click send to submit your information directly to our office.

HOW TO...

Send a message to my doctor's office?

1. Click on the message tab.
2. Click "new" and compose your message.
3. Remember to hit send.

Receive messages through Patient Portal?

1. You will receive a notification email when you have a message waiting in Patient Portal.
2. Click on the message tab.
3. Click on "new messages" to view your message.

Update my personal information?

1. Click on Health Summary, then click on update.
2. Change the information you want.
3. Click on "send" to submit changes.

Reset password?

1. Click on My account/change password.
2. Enter username, date of birth and registered email address.

QUESTIONS...

Q. Can I schedule an appointment online through Patient Portal?

A. You may send a request to schedule your appointment and our practice will contact you.

Q. Does Patient Portal allow me to send a message directly to my physician's office?

A. Yes, you may send a message directly to our office through Patient Portal. Select "clinical" for any type of question related to your health. You can also send a billing or other type of inquiry.

Q. Can I refill my prescription through Patient Portal?

A. No, you must go directly through your pharmacy in order to refill your prescription.

Q. What do I do if my account is locked due to too many failed log-in attempts?

A. Click on the "change password" tab and follow the instructions to create a new password.